



Attendees

Kim Hodge, Chris Baker, Ann Puckett-Harpold, John Peirce, Lori Frame, Eric McKeown, Maggie McCall, Cheryl Miller, Brandon Myers, Lora Stephens, Sara Anderson, Amanda Lopez, Melissa Wall

Guest: *Dan Diehl*

Key Topics Discussed

A. Updates

1. Skipped for time.

B. 2018 Workgroup Priorities

1. Help Me Grow (HMG)
 - a. Focus group discussion on implementation of HMG conducted by Dan Diehl from Diehl Consulting
 - i. The results of the focus group discussion will be part of a larger project report as well as inform a monthly report to the leadership group to advise their work.
 - b. Discuss 2015 data privacy white paper
 - i. Eric: Are we looking to update this guidance for HMG? If we are, there may be additional laws that might be involved with the sorts of data being collected for HMG. HIPAA needs to be addressed and analyzed for applicability, but I don't know specifics yet because we need to know specific health data being collected. Any idea on those yet?
 1. The workgroup has received the national guidelines which gives some idea of health data to collect.
 2. Two things to add to the data privacy white paper (for HMG or broader ELAC) are HIPAA and any updated FERPA guidance.
 - a. It would be helpful to know who is collecting data and how it's being collected to know what guidance to provide.
 - ii. John: Another reason for these guidelines is to encourage people to share data (feel good/safe that they're doing it properly).
 1. Who is the audience? Probably agencies/partners, to encourage sharing of data.
 - iii. Eric's going to take a stab to update it with HIPAA guidance and check to see if there are any additional laws or updated guidance that needs to be addressed.
 - iv. John will check with Kristi to see if any other states have data privacy guidelines that could be shared.
2. ELAC Annual Report



- a. Data request update (Sara)
 - i. Outstanding data – T.E.A.C.H. workforce data and ELI request (received portion with high-quality yesterday)
 - ii. DOE has submitted their remaining information including funding.
 - iii. FSSA has completed their data request.
 - iv. Census and demographic information have been pulled.
 - v. ELI (Kim) has been working on data-mining and cleanup but want to make sure the data is quality. They are working out gaps on cost data and aiming for beginning of next week to submit remaining data to ELAC.
 - b. Still aiming for draft in October
 - i. Recommend creating a subcommittee to help review the data between the Data Workgroup meetings.
 1. One specific task would be helping with workforce and 5-year trend data.
 2. Volunteers: Kim Hodge, John Peirce, Cheryl Miller, Eric McKeown, Lori Frame
 - c. Enhancements - Data Scorecard and Data Transparency section are new enhancements
 - i. Data Scorecard
 1. Reach out to BUILD to see where Indiana stands among all states.
 2. Reviewed each indicator of the BUILD scorecard as laid out in Excel spreadsheet (posted on Glip)
 - a. Goal is to show where Indiana stands – and then recommend a few items to tackle.
 - b. Indicators 2 and 6 could be low-hanging fruit to recommend.
 - c. When do kids get a unique identifier? Not until K unless they have ISTAR-KR.
 - i. Resistance to having children tracked so young.
 - ii. Distrust of how the data would be used.
 3. How many states have an integrated STN or unique identifier younger? (Georgia, Delaware, etc.)
 - ii. Data Transparency section
 1. TCG has completed a draft. It has been shared in Glip. Amanda gave a brief overview of the draft, but the workgroup did not have time to provide feedback.
3. Early Learning Indiana Data Center
 - a. Progress is still being made. ELI and TCG will be meeting in the next few weeks to discuss how the data center will work with ELAC and its annual report.
 - b. Need to discuss communications plan.



Action Items

1. Eric's will draft an update of the data privacy white paper with HIPAA guidance and check to see if there are any additional laws or updated guidance that needs to be addressed.
2. John will check with Kristi to see if any other states have data privacy guidelines that could be shared.
3. Annual report subcommittee will meet before next Data Workgroup meeting.

Next Meeting

September 27, 2018 | 1:00pm – 3:00pm Eastern Time | Ice Miller Offices