Present:
Erin Kissling
Lacey Kottkamp
Connie Sherman

I. **Call to Order**
   1. Lacey Kottkamp, Interim Chairwoman, called the meeting to order at 1:03 pm.

II. **Approve April Meeting Minutes**
   1. Tabled until next meeting, as quorum was not met.

III. **Workgroup Report Outs for 2018 Priorities**
   1. Child Development and Well-Being
      a. Early brain development: Creating comprehensive slide deck regarding early brain development. Workgroup is preparing to pilot this presentation.
      b. Help Me Grow: This group serves as the leadership committee for Help Me Grow. Assessment tool is currently being used to identify gaps across the state in four quadrants in order to create four sub-workgroups for them. A draft of identified gaps will be available at the end of May.
      c. Suspension and expulsion: This group recently presented recommendations to OECOSL and are awaiting their feedback.
      d. 2018 Priorities addressed this month:
         i. Early Brain Development
         ii. Serving as Leadership Committee for Help Me Grow
         iii. Suspension and Expulsion

   2. Data Coordination and System Integration
      a. Actively working on annual report.
      b. 2018 Priorities addressed this month:
         i. Recommendations for this year's annual report

   3. Evaluation of Child and Family Outcomes
      a. Group has spent the last couple months focused on preparing a brief on adverse childhood experiences (ACEs). The goal of this project is to provide information within ELAC about the importance of ACEs and its connection to our goals and focus areas.
      b. 2018 Priorities address this month:
         i. Building a base of information

4. Family Engagement
   a. Outreach for family engagement toolkit: Slides were reviewed in order to work towards sharing this toolkit with institutions of higher education. The workgroup plans to educate professors on this toolkit, possibly to be used in the curriculum for early educators.
   b. Wishes to hold focus groups with families and parents in order to get their perspectives and involvement on resources and system building.
      i. Group reached out to other workgroup chairs to identify 5-6 appropriate questions for these focus groups.
   c. Invited a speaker to the next workgroup meeting to discuss kindergarten readiness.
   d. Engaging family voices: The group has created 5 blogs. The content of the blogs includes information from toolkit based on family and parent perspectives. This information has been put into family-friendly language.
      i. These blogs will possibly be hosted on the Brighter Futures' site. The group is attempting to get review and approval.
      ii. If the group does not receive approval for the Brighter Futures' site, they will need to identify another host website.
   e. 2018 Priorities addressed this month:
      i. Outreach for the Family Engagement Toolkit
      ii. Engagement of Family Voices

5. Funding Streams:
   a. Amanda Lopez filled in for the workgroup chairs, as they were not present.
   b. Workgroup is seeking to increase understanding of key preschool funding streams. The group is planning to create a one page fact sheet about these most common public preschool funding sources and is identifying resources that currently exist to modify with Indiana data:
      i. Head Start
      ii. Title 1 Preschool
      iii. On my way Pre-K
      iv. Special education
      v. CCDF

Comment from Erin: SPED resources are not always appropriate for Pre-K ages. It should be considered if the intervention(s) currently being used with SPED Pre-K students is(are) the most appropriate and supportive.

    c. The workgroup is also going to reissue a survey to philanthropic partners to identify their funding to support early learning and best practices of blending/ braiding funding.

    d. A future priority will be to examine employer partnerships with early learning programs.

Comment from Erin: It is likely that similar slide decks and resources are already available. Workgroup will review such resources before preparing their own.

    e. 2018 Priorities addressed this month:
        i. Enhance knowledge on how to fund early education

6. Provider Participation and Advancement:
    a. PPA has wrapped up all ongoing work.
    b. Waiting on guidance from ELAC for future direction.

7. Workforce and Professional Development
    a. Committee received notice that its MPH data request has been approved to better understand the recruitment and retention patterns of Indiana' early childhood workforce. In the next month or two, the group will obtain data from Ink. It will include longitudinal quantitative data on education and career achievements.
        i. Career and technical information will go back to 2006.
        ii. Higher education data will go back to 2011.
    b. The group is looking to dispel myths that concern the early learning workforce. Information provided by committee members
        i. Average wage is between $14-16/hr. for individuals with a bachelor's degree.
        ii. Standard tuition support for the children of early childhood educators is ranges from 50%-90%
        iii. IAEYC studies concerning this information have not been collected since 2014
    c. Qualitative study on the workforce: Interviews are currently being conducted with Directors and Teachers. Research analysis and findings will be complete by the end of May.
    d. Workgroup will not meet in June due to member conflicts.
    e. 2018 Priorities addressed this month:
        i. Recruitment and retention of the workforce

IV. Plan for 2019 ELAC Annual Report and Needs Assessment
1. Survey sent to stakeholders earlier this spring for feedback on the annual report.
   a. Workgroup reviewed this feedback from the survey. The group also compared past reports. ELAC has seen multiple improvements each year.
2. Kim presented the workgroup's proposed enhancements for the 2019 Annual Report:

Question from Erin: In response to the update on ISTAR-KR, kindergarten readiness is not indicated [in ISTAR-KR]. What will this data be used for? *Answer* from Kim: Possibly to display growth and impact of early education program.

   a. Reaching out to FSSA
   b. On My Way Pre-K
   c. TEACH

Comment from Erin: In response to the focus on equity, I'm curious about what level will be discussed. There is a potential opportunity to examine what race and equity look like in this profession.

   d. Social Determinants of Health Group: The FSSA Social Determinants group has only met twice thus far. ELAC would like to engage with them from the beginning in the hope that we could collaborate with them on projects.
   e. Cost of degree at universities and colleges versus income (ROI for ECE degrees)

3. Areas of interest:
   a. Lens on equity
      i. Race: if there isn't data on race in regard to early education, then ELAC will recommend make that recommendation
      ii. Special populations: disabilities, foster care, incarcerated parents, ELL/ESL
      iii. General discussion so far:
         1. What data is available (children, teachers, families, children served in various assistance programs)?;
         2. National resources: black children have a lower participation rate in high quality programs;
         3. There is great diversity currently in early learning workforce; more so than K-12. How do we maintain this diversity as we move forward with having more early childhood educators will college or graduate degrees?;

4. Head Start highlighted (affordable programs available/ financial assistance).

4. More data needed for ages birth-3 years.

5. Community spotlights:
   a. Who is using data as a community?
   b. Success stories will be included each section of the report related to that section to spotlight Indiana communities, best practices and lessons learned

Comment from Erin: With the focus on communities being highlighted, make sure there is diverse representation from across the state.
Comment from Lacey: Do not just focus on successes; find the critics and strive to make their voices heard as well.

6. Presentation and format of data
   a. Trend lines (percent change) for each section
   b. Date the data (not just the year but the pull date)
   c. Clarity/transparency of methodology
      i. Explain how data is pulled together for report (and will highlight need for infrastructure and coordinated data)
   d. Toolkit "how to" on using the data

7. Team is open to feedback on the annual report

Comment from Erin: It seems like this year's report should focus on the workforce. There is a lot happening related to the workforce in Indiana, so that seems like a good focus. Other members agreed.
8. Timeline: submitting data requests now
   a. Report will be ready in October to be presented to the Governor and legislative committee.

V.   On My Way Pre-K Program Updates
1. Update given by Beth Barrett

2. On My Way Pre-K is currently in the middle of enrollment for 2018-2019 school year.
   a. 2,358 applications received thus far from the 20 pilot counties
   b. Project managers are all over the state: They were recently provided with state cellphones so they can receive information and communicate with applicants.

i.   There has been positive feedback on this new communication method.
c. Project managers are able to help families through the enrollment process.
d. Program managers are reaching out to families that do not initially qualify to discuss options for to help them meet eligibility.
i.   These actions have helped engage families who are truly interested.

Comment from Connie: I think the work of program managers and county programs is essential and making a significant impact. Thank you.

Question from John Pierce: When will groups learn about the community building grants?
Answer from Beth: In the next few weeks.

VI.   **Federal and State Legislative Updates**
1. There were no updates.

VII.   Lacey motioned to adjourn at 1:58 pm.

VIII.   **Next Meeting**: June 22, 2018 I 9:00am-12:00pm I Indiana Government Center South