



Attendees

Charlie Geier, Matt Hetzel, John Peirce, Sue McKinney, Ann P-H, Sara Abdalla, Paul Fruits, Amanda Lopez, Whitley Wynns, Brandon Myers, Cheryl Miller, Betty Walton, Christina Hage, Michaelyn Meave
Guests: Amanda Zimmerman, Sarah Anderson

Key Topics Discussed

A. ELAC Updates

- Amanda shared that ELAC is reviewing the ELAC website and wanting to make sure partners are aware of the resources available there. During our monthly updates, we will share anything new that has been added to the ELAC website.
- ELAC will be transitioning from using the Wiggio communication tool to a new online communication tool called “GLIP”. This will allow our government employees to engage since they have not been able to access Wiggio. We plan to transition in September and will provide a training on Glip at the September meetings.

B. Data for 2018 Annual Report/ County Profiles

- Amanda provided an overview/ purpose about why ELAC completes the annual needs assessment – per the responsibilities outlined in the statute – and how it is structured / organized.
- We are still waiting on a few data sources from partners, and some missing data was just received late yesterday afternoon and has not been added to the information being shared today.
- Amanda shared that the majority of the county profile is the same and highlighted the few changes that had been made to the county profile per the workgroup’s recommendation:
 - Chart titles were changed to questions to emphasize that this data is answer specific questions at the community level.
 - Changed the % of Cost of Care from a family size to a single parent household size.
 - Added a new chart that depicts the number of children ages 0-5 by single age group and how many need care.
 - Added a funding assistance available chart (per the request of the funding streams workgroup).



- Amanda and Sara then presented the rest of the needs assessment for the narrative annual report. Amanda shared that the annual report is organized into five main categories: population (Hoosier Children and Families), accessibility, high quality, affordability, and achieving kindergarten readiness.
- They shared that the data has been organized into a dashboard format using Tableau software, which is also used for the County Profile. Inspiration for the “dashboard” came from ICHE’s College Readiness Report, which is posted on [their website here](#). The benefit of using Tableau is that the data can be published on the ELAC website and stakeholders can filter data based on their needs [similar to ICHE’s data reports](#). This is something that the workgroup discussed recommending to ELAC – to make the annual report data public on the ELAC website.
- Amanda also mentioned to the workgroup the tool to provide rankings by county with the data. She showed how this has been used in each section. The workgroup members liked this idea.
- Amanda shared that they propose adding “unmet need or opportunity” at the end of each section to highlight the gaps that the data are showing from this needs assessment related to the relevant topic.
- The workgroup reviewed the key data featured and discussed possible changes to make to the data for the online version and the narrative report version.
- Amanda shared the tentative timeline and next steps:
 - Present the data shared today (with revisions discussed) to ELAC and Guiding Team on September 8th.
 - Take their feedback and input to create the narrative annual report and county profiles to present for final approval at the October 13th ELAC meeting.
 - Once finalized, it will be shared with the Governor’s Office and Legislative Committee. After it’s shared with them, then ELAC can share it publicly (hopefully by end of October is the goal!).

C. Data-Driven Tool Kit:

- The workgroup reviewed the latest version of the data-driven toolkit for communities and stakeholders to help them use data to improve child outcomes.
- Amanda suggested taking the data driven process outlined in the beginning of the toolkit (the “circle”) and making it an image that would be added to each section of the



toolkit. Then we would highlight the circle for that section it represents and to weave all of the sections together. This is a design element that was used in the Family Engagement Toolkit.

- Section on “Make Meaning with the Data” – Ann and Sara
 - The purpose of this section is to assist and support local organizations who collect data and need to make meaning of it.
 - They shared the latest revisions and a few minor edits were suggested.
- Section on “Collect Data and Information” – Matt and John
 - They shared that they are almost finished and were just making some final changes to the list of data resources.
- Section on “Communicate Findings” - John
 - John reported to the group that he used the FSSA communication plan template to draft this section.
- Matt shared that Charlie and he are working on the rest of the sections. The group is still working to complete the Action and Culture section but will be ready to share at next meeting September.
- Matt discussed next steps and timeline. The goal is to bring each of these sections together and make them cohesive. Charlie had to leave early, so Matt is going to follow-up with him about getting it finalized to present to ELAC at the September 8th meeting.

Action Items

1. TCG will take the feedback from the workgroup and update the data to present to Guiding Team and ELAC at the September 8th meeting.
2. John Pierce volunteered to draft a communications plan for the annual report and county profiles to be proactive in promoting these great resources. It will be reviewed/ finalized at the September workgroup meeting.
3. Charlie and Matt will talk more to discuss finalizing the toolkit and presenting it to ELAC for approval.

Next Meeting

Thursday, September 28, 2017 | 1pm – 3pm | Ice Miller Offices