



Attendees

Katie Herron, Lacey Kottkamp, Beth Barrett, Krystal Robinson, Jenni Mohr, Beth Barrett, Erin Kissling, Emily Rupchock, Lisa Crane, Adis Coulibaly, Amanda Lopez, and Monica DiOrio

On the Phone: John Peirce, Carrie Terry, Don Jantzi, Patrick Jackson, Andrea Gilkison, Vickie Rainwater, Amy Heulton

Key Topics Discussed

New Members / Guests

- Carrie Terry, Evansville Vanderburgh School Corporation
- Adis Coulibaly, Indiana State Department of Health
- Andrea Gilkison, Autism Society of Indiana
- Lisa Crane, Nurse-Family Partnerships

ELAC Updates

- The January Kickoff Event was successful and had about 130 attendees;
- The Project Support Team will put together a one-page overview of ELAC workgroup priorities to avoid duplication.

2017 Planning

- At the January Kickoff Event, the workgroup made initial edits to the 2017 priorities, which were then reviewed by ELAC, with the feedback being that the workgroup has many things on their list to accomplish this year;
- With that in mind, the workgroup reviewed the draft priorities and adjusted the priorities and timelines;
- Objective 1: Family Engagement Toolkit
 - **Phase 1:** Support the use and feedback gathered from initial toolkit use;
 - The timeline for the Early Learning Indiana online module's public launch is March 1st. There is an implementation plan, but Amy is not a part of that. Lacey offered to help connect Head Start programs; Amanda offered to connect ELAC with the plan for a friendly review;



- The module is made of two pieces: 1) Data collection tool that allows coaches to input data; 2) active learning module which guides individuals through the toolkit, including how to score one's program;
- Any data that is collected will be used to support programs with any gaps in service (There is not an electronic data entry system yet);
- At this time, FSSA doesn't know how many assessments have been completed through On My Way Pre-K (OMW) programs, because they were asked to complete the assessment by May (coaches were also asked to complete the assessment with other programs);
- Is the current paper-and-pencil data going to be entered into the new data collection system? Katie offered to enter the existing paper-and-pencil data into an Excel spreadsheet;
- Can incentives be offered to coaches to evaluate and enter their data into the data collection system?
- The workgroup agreed that the assessment survey will be sent in May and June / July will be spent reviewing and suggesting revisions to the Toolkit. The survey link already exists, but there needs to be a decision on which entity sends it out (ELAC, FSSA, etc.).
- **Phase 2: Major Toolkit Revisions**
 - The workgroup agreed to start discussions on larger revisions earlier in 2017, even though the edits will not be formalized until 2018;
 - Consumer education was raised as a potential intersection with the toolkit. Possibly include addendums to the toolkit that provide information on how to choose a program?
 - Can the toolkit be flipped so it focuses on how the parents engage with the providers, instead of how the providers are engaging the parents? It could also extend to home visiting programs by being a resource home visitors give to parents.
 - The workgroup can survey current tools/assessments that measure how the families measure their programs and adjust the Family Engagement toolkit from there;
 - ELI is working on the consumer education piece related to CCDBG reauthorization, with parallel information for providers, to be added to the



website Brighter Futures Indiana, whose audience is families with kids 0-13. Timeline for the completion of the content is May 1, 2017;

- How can the workgroup partner with the development and maintenance of the website? Members agreed that they can take sections of the toolkit and better explain it to families through blogs ELI is adding to the website. Another item that would help is a one-page overview for families on what to look for when selecting or engaging with a provider.
- **Objective 2: Home Visiting**
 - John will continue leading this subgroup in 2017. The purpose is to create an understanding of the importance of home visiting and highlight connections to ELAC, as well as sharing best practices from around the state. Similarly, they can begin laying the groundwork for gathering data from all home visiting programs, including Head Start and Parents As Teachers;
 - Indiana Home Visiting Advisory Board (INHVAB) is working on their needs assessment and has narrowed their key indicators down. The goal is to develop a dashboard similar to the ELAC data dashboard;
 - Is there a sponsor that might assist in funding the development and design of a home visiting overview document? Vickie said her organization can assist with creating and designing the document.
 - When is the best time to have this information available? Most related reports are released in September, so likely around that time.
- **Objective 3: Support High-quality Pre-k to Kindergarten Transition**
 - Erin reported that nationally there is a 60-day pause on Every Student Succeeds Act (ESSA), but Indiana is moving forward with developing their implementation plan and will know more details in the next 4-6 weeks;
 - The public will have a 30-day window to give feedback, and the Governor has 30 days to review the plan, so that moves the timeline to submit the plan to July. Erin will share the dates of the upcoming public comment tour when they become available, as they are looking for more early learning input;
 - The workgroup can help specifically with the pre-k to kindergarten transition by researching current transition practices and pass best practices along to the State. They can also guide the state on how to help providers communicate with families;



- Due to the State's timeline of the plan, this work could extend into 2018 through connecting the pre-k and childcare side to ESSA.

Action Items

1. Amy will share the online toolkit module with the workgroup.
2. Amy and Beth will coordinate with Katie to send the paper-and-pencil toolkit assessments to IU for data entry.
3. Amy will share the formatting details for the blogs and some content suggestions with the Project Support Team to share with the group. Jenni or Katie offered to draft the first blog, depending on timelines.
4. John and Katie will update the 2017 work plan / priorities.
5. Vickie offered to share the family engagement tool from Parents As Teachers with the workgroup.
6. Erin will share the dates for the public listening tour when available.

Next Meeting

March 17, 2017 | Early Learning Indiana | 12:00 – 2:00pm