



Attendees

Charlie Geier, Ann PH, Stephen Reynolds, Matt Hetzel, Sue Burrow, Cheryl Miller, Lora Stephens, Jenna Wachtmann, Andrew Cullen, Michael Conn-Powers, Kyle Wehmann, Amanda Lopez

Key Topics Discussed

A. ELAC Updates

1. Save the Date! The 2017 Annual ELAC Kick-off Meeting will be held on Thursday, January 19th, from 10:00am – 4:00pm. This is a great time for workgroup members to connect, reflect, and plan for the upcoming year!
2. Annual Report and Funding Memo release are anticipated within the month!
3. Matt Hetzel will be taking over the role of co-chair for this workgroup.

B. Review of ELAC County Profiles

1. Workgroup decided not to show kindergarten enrollment percentages above 100%.
2. Discussed providing a guidance document with discussion questions to help interpret/digest the county profiles that could also go on the ELAC website. How can coalitions use their county profiles? What are the priorities? Then, list ELAC's top priorities.
Discussion Questions:
 - a) What is interesting?
 - b) What questions does this raise for us?
 - c) So what? Now what?
 - d) What else do we want to know?
3. Matt suggested sharing the county profiles on Tableau Public and with as many stakeholders as possible.
4. Andrew suggested lobbyists deliver the county profiles to every member of the General Assembly by getting them in front of the legislator from their county.

C. Thoughts and Reflections for Next Year

1. Focus on system integration: Take infrastructure recommendations to the next level for accessibility; maximize the use of INK.
2. Identify additional data gaps that still exist across the early learning field.
3. Work in alignment with other workgroups. (i.e. Align with Child Development workgroup to identify and gather health data to include in Annual Report.)



4. Idea for Kickoff Meeting: Data workgroup members split up and join the 6 other workgroups to listen and understand what data they need during afternoon breakout sessions. Charlie will draft a few questions for the Data workgroup members to ask each workgroup and log their feedback in a corresponding form.

D. INK Data Request Submission Process

1. Reviewed a draft workforce data request to INK and what the form entails.
2. How do we know when other agencies/individuals submit data requests to INK? How do we link to the data reports being completed? Should all fulfilled data requests be stored publically so duplicate requests are not an issue?
 - i. Matt said that If reports are created with data from INK, they can be showcased on INK's website.
3. Where can ELAC data be housed? On a Tableau server? Who or what agency will host the raw data and/or the visualizations (i.e. like the county profiles)?

Action Items

1. Charlie will draft discussion questions for Data workgroup members to ask other workgroups during the breakout sessions at the January ELAC Kickoff Meeting.
2. Project Support Team will create a form for Data members to log workgroup feedback.

Upcoming Meeting

2017 Annual ELAC Kickoff Meeting

Thursday, January 19th, 10am – 4pm, at Wayne Township Preschool
(*This will take the place of all January workgroup meetings.*)

Next Workgroup Meeting

February, 23, 2017, 1pm – 3pm at Ice Miller Offices