



Present:

Kevin Bain
Connie Sherman
Nicole Norvell
M. Cindy Frey
Christopher Stokes
Nathan Williamson

I. Call to Order

Kevin Bain, ELAC Chairman, called the meeting to order at 1:10pm.

II. August Minutes

Committee minutes from August 12, 2016 were presented for approval. There was a motion for their approval, Nathan seconded, and all were in favor of approving the August minutes.

III. Workgroup Updates

Each month the seven workgroups report out on their focus/accomplishments for the past month and summarize the workgroup's priorities for the next month or quarter. They also identify and inform ELAC of any upcoming recommendations for future ELAC meetings to assist in planning the agenda.

1. Child Development and Well-Being

Connie Sherman, Co-Chair

- The workgroup welcomed a new member, Kristy Wright from the Indiana Department of Education;
- The workgroup plans to present a white paper on developmental screenings and recommendations related to developmental screenings and child health, nutrition, and physical fitness to ELAC in October for the Annual Report;
- Workgroup role for Early Childhood Comprehensive System grant and will act as an advisory role to the Indiana State Department of Health;
- Continues to investigate the next steps for disseminating the call to action from Dr. Cameron at the June Indiana Summit for Economic Development via Early Learning Coalitions on the importance of brain development in early ages.

2. Data Coordination and Systems Integration

Jeff Hudnall and Charlie Geier, Co-chairs



- The co-chairs shared that their recommendations for the Annual Report were reviewed by Guiding Team and feedback will be brought back to the workgroup so final recommendations can be presented to ELAC in October;
- The Department of Education presented to the workgroup information on kindergarten retention, including ways to calculate the data, and provided some disaggregate data;
- The workgroup also had a presentation from Evansville on how many kids are served/unserved and how to present the poverty data in the upcoming Annual Report;
- Next month, Indiana Network of Knowledge (INK) will be walking the workgroup through the process for submitting cross-agency data requests so they can become familiar with the process and to act as a guiding team.

Questions

1. Is the workgroup on track to have county-level data for the Annual Report? It is promising that some county-level data will be available, however it might not be packaged as neatly as the statewide data.
2. Are all data requests receiving a response from INK, even if the request is denied? Yes and all requests are entered into a database to track their outcome, including ones that are denied.

3. Evaluation of Child and Family Outcomes

Kevin Bain, Co-Chair

- The workgroup had an extended meeting in September during which very preliminary data was shared by researchers at Purdue University for On My Way Pre-K and Indiana University on Early Education Matching Grant pilot programs, respectively;
- The workgroup will be using that data, once further analyzed, to draft a status summary of the programs, which will be part of the ELAC Annual Report.

4. Family Engagement

John Peirce, Co-Chair

- The full workgroup did not meet in August to allow for subgroup work;
- One of the subgroups continues working to gather family engagement data to include on the data dashboard for the ELAC Annual Report, but they are having difficulties finding data;
- Based on the lack of available data, it is likely the workgroup will formally recommend specific family engagement data be collected at the October meeting;



- The Family-friendly Version of the Foundations subgroup met by phone and is working on different ways to engage parents in the Foundations, including web-based, text messaging, and physical versions.

Questions

1. Is there a standard definition of chronic absenteeism? Yes, based on the Early Education Matching Grant standard (more than 10% absenteeism)

5. Funding Streams

Ted Maple, Co-Chair, and Amanda Zimmerman

- Ted first thanked the cross-agency team that assisted with this project;
- He then gave background that through the Funding Memo, it was identified that the cost for providing high quality early childhood education was not known;
- Due to that missing information, the Cost of Preschool Quality (CPQ) tool was developed by the Center for Enhancing Early Learning Outcomes (CEELO) to help states estimate the cost of high quality preschool;
- It is an excel-based tool that looks at the state-level and provider-level costs of providing high quality preschool;
- The focus of the analysis report is around what the costs are, and not how to fund them at this point;

Amanda walked attendees through the report. Due to the volume of information presented, Kevin suggests the members take time to review the report and Ted and Amanda can return to another meeting to gather feedback/answer more questions.

Questions

1. The second-highest cost listed on page two is operations for most locations. Was it assumed that the provider is paying for meals and transportation for youth? Yes, these costs are included in the model as an assumption.
2. It is explained that the reported data did not take into account children already served by Head start, if these kids are already accounted for
3. Can numbers be updated for additional costs that could result from more coaching or other systemic changes due to increasing quality? Yes, the numbers can be easily updated to reflect changes.
4. Where do the costs lie for administrative staff at the provider level? What about professional development for teachers at the provider level?



5. Is there an option to add in some qualifying notes on the baseline costs calculated with an explanation around some variation (i.e. plus/minus 10%)?
6. What other state has used this tool? Missouri and Washington. Amanda can ask CELO for some baseline data from these states.
7. Is the intention to include some version of this tool in the upcoming Annual Report? It has been discussed that this could compliment the reiteration of the Funding Streams Memo, but that decision has not been finalized.
8. There is a high turnover rate in early learning. Is this taken into consideration in the tool? Yes.

6. Provider Participation and Advancement

Amanda Lopez, Workgroup Support/Facilitator

- The workgroup meets the Monday following this ELAC meeting;
- The workgroup currently has two focuses: 1) Identify communities with early learning coalitions and 2) How to best support those communities;
- They recently sent out a survey to the early learning coalitions and are working to analyze that data;
- The workgroup is also discussing their role in supporting community coalitions, and decided for now, until they gather more feedback, they will be in an advisory position;
- The workgroup has identified about 12 communities that volunteered to pilot the Community Coalition Toolkit, including the self-assessment that is modeled off the Family Engagement self-assessment. A survey for feedback on the toolkit is will be sent to these communities in order to make any changes to the toolkit before disseminating further, hopefully by the end of 2016;
- In developing the toolkit, feedback included the need for proper messaging for coalitions, so the workgroup developed a messaging guide as an additional resource to the toolkit;
- The workgroup is also looking at how to better engage providers into Paths to QUALITY (PTQ) and how to assist programs in moving up the PTQ Levels. Discussions continue around the implications for focusing on one of these aspects versus the other, which will likely continue after data is collected through the ELAC Annual Report.

7. Workforce and Professional Development

Dianna Wallace, Co-Chair

- The workgroup has reviewed six national reports that will be utilized to support their recommendations for the Annual Report;



- Workforce Data Subcommittee has identified workforce data elements available and has started to create the current state related to the demand;
- Recruitment, Retention and Recognition Subcommittee will utilize career pathway diagrams to portray the current career pathway and the future needs.

IV. EEMG

Nicole Norvell, FSSA

- Nothing to report.

V. On My Way Pre-K Pilot

Nicole Norvell, FSSA

- There are 2,400 kids in On My Way Pre-K through the Indy Preschool Scholarship Program (Indy PSP) for the 2016-2017 year;
- There was a wrap-up meeting with county leads to gather feedback on ways to improve next year;
- There were systems upgrades to claims will come in as invoices, etc.
- Connie Sherman shared that as a provider, she reports great improvements in this program.

VI. Head Start Collaboration

- The new [Head Start Performance Standards](#) were recently released, which included increased standards that will roll-out over the next few years;
- Some other changes include: Updates to participation in the QRIS system; Early Head Start will be going to full day-full year; Strengthening regulation on curriculum in use for home-based programs; and some coaching changes.
- The standards will be published on November 7th and will go into effect after 60 days.

VII. Technical Assistance Grant

- FSSA applied for and was awarded a five-year technical assistance grant through the [Impact Project](#) through the Office of Child Care, which is part of the new Early Childhood Training and Technical Assistance System;
- The federal technical assistance team will be on-site next week to begin the work on the project;
- Since the Federal Technical Assistance has reorganized, there will be a second call soon where all Federal TA sites are invited to participate, which Nicole invites ELAC members to participate.



VIII. Adjournment

IX. Next Meeting Date – Friday October 14, 1:00-3:00pm at Indiana Government Center South – Conference Room #1

Meeting adjourned at 2:23pm.