



## Attendees

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Kofi Darku, Jahanah Murphy-Simms, Kathy Frank, Sandy Kaufman, Sue Panzica, Mike Bachman, Kathryn Raasch, Emily Rogue (guest from Early Learning Indiana), Amanda Lopez, Kyle Wehmann; *On phone*: Maddie Solomon, Deb Hughes, Andrea Zimmerman

## Key Topics Discussed

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### 1. ELAC Updates

- The Committee is working towards releasing the next Annual Report the first of November. Workgroups have been invited to suggest recommendations to be approved at October committee meeting and included in Annual Report.
- Amanda shared updates of what is happening across all 7 ELAC workgroups (see *ELAC Workgroup Priorities 2016* uploaded to Wiggio in July).

### 2. Identifying and Supporting Indiana's Early Learning Coalitions

- Discussed the process of surveying early learning coalitions to get their most current contact information. Nailing down key contact info has been difficult because some of it has changed even since the June Summit.
- Reviewed the 4 progression levels of coalition-building and which will appear on the map. Mike Bachman suggested only include “progressing” and “excelling” on the map. Kofi suggested that *being on the map* itself may be a motivator, which could be a reason to include the lower level coalitions.
- Kofi made the point that coalitions would likely be more consistent if they had a designated person to continue to advance their work.
- Who is our audience for this map? Coalitions that wish to connect with each other, peer to peer, ELAC, and other state partners to name a few.
  - Kathryn mentioned CISC Service Centers as being an audience for the map, as well as PTQ coaches.
- Kofi shared the Step Ahead Council book from the 90s which was a coalition building project in Indiana, and suggested we do some historical research. How can we “revive” some of these coalitions? Are there still champions in those communities that would want to re-start the movement?
- Sue suggested asking the more established coalitions to think back to when they were startups and how they became sustainable, including sustainable governance strategies.



- Discussed researching (and possibly including in the toolkit) best practice strategies based on the nuances of different coalition geography types: rural community coalitions, urban coalitions, and coalitions spanning across a region.
- Mike thinks communities should self-identify which progression level they are on before we finalize and distribute the map. He suggested getting the leveling definitions “out there” so coalitions can start these conversations.
- Consensus among workgroup members to put the coalition map on hold and concentrate on the toolkit materials.

### 3. Coalition Building Toolkit Update

- Emily suggested including case studies from coalitions at different levels of progression in the toolkit self-assessment. Providing concrete examples of how coalitions have moved the ECE landscape in a positive direction would be helpful—especially for the various types of communities (rural, urban, regional mix).
- Mike offered to conduct interviews with a coalition at each level of progression for the purpose of drafting 4 case studies to feature in the Annual Report and toolkit about early learning coalitions. Workgroup discussed reframing some of the self-assessment questions to use as interview questions. Coalitions in Wabash, Lake, St. Joseph, Bartholomew, and Vanderburgh counties were chosen.
- Discussed creating a front-and-center piece to highlight what an ECE coalition is and why one should be formed—the “what” and the “why” of coalition building. Jahanah shared an example of a community that didn’t understand the importance of forming a coalition in the face of so many other pressing needs in the community.
- Currently, there is no instruction or metrics within the toolkit self-assessment for how to “score” the answer selections.
- Discussed having the Coalition Toolkit Subcommittee reconvene to fill in the missing pieces of the toolkit now that it has been put together (Victoria, Kofi, Jahanah, Lacey, Kathy, Amanda, Leanne).
- Amanda suggested offering a “carrot” or incentive to coalitions for taking the self-assessment. Any ideas of what that could be?

### 4. Primary Workgroup Objective: Advance the number of high quality providers and seats.

- Workgroup agreed to incorporate the following areas of focus over the next year. (What potential strategies could be used?)



1. Increasing provider participation in PTQ (levels 1 and above).
  2. Increasing high quality provider participation in PTQ (levels 3 and above);
  3. Focusing on communities with none or minimal high quality providers available.
- Briefly discussed the revised Head Start Performance Standard and potential implications for Indiana program providers and families.
  - Mike suggested compiling all of the resources that PTQ currently provides into one reference document. Basically, a list of what to do, how to get there, and who to contact. Amanda suggested using a decision tree diagram.
  - What are we doing as a state to help non-regulated child care to become regulated? What about outreach to registered ministries? Amanda and Mike shared that some communities have done this successfully with registered ministries. What are some lessons learned?
  - Are there any organizations already doing this work? If not, Amanda suggested the co-chairs recommend to ELAC that the PPA workgroup take it on!

### Action Items

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1. Members are asked to review the Annual Report recommendations posted in Wiggio to finalize at next meeting.
2. The Coalition Toolkit Subcommittee will reconvene to fill in the missing pieces of the toolkit now that it has been put together (Victoria, Kofi, Jahanah, Lacey, Kathy, Amanda, Leanne). Project Support will send out a Doodle poll and a separate email summarizing all of the changes.
3. Mike offered to conduct interviews with a coalition at each level of progression for the purpose of drafting 4 case studies to feature in the Annual Report and toolkit about early learning coalitions. Amanda will send Mike the contact info for these groups.

### Next Meeting

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Monday, October 10, 2016, 1:00 - 3:00pm