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| Attendees: Connie Sherman, Kathy Freismuth, Erin Kissling, Kresha Warnock, Nancy Ward, Julie Henley, Christina Commons, Lauren Edwards, Erin Kissling, Shannon Garrity, John Peirce, Julie Burns, Shirley Payne, Amanda Lopez, and Monica DiOrio *On the Phone:* Katie Swec,  |
| Key Topics Discussed1. Introduction of new members and guests
	* Amanda Szekely, ZERO TO THREE
2. ELAC Updates
	* Nicole Nordell and Nathan Williamson will be on ELAC appointed committee in place of Melanie Brizzi and Charlie Geier, respectfully;
	* 2016 ELAC Annual Report will be posted soon;
	* Highlighted the workgroup page on the new [ELAC website](http://www.elacindiana.org/);
	* On the new website is a “News” section to highlight local and national news relevant to the industry to bring awareness. Workgroups are asked to share new reports and articles to post;
	* [ELAC Glossary](http://www.elacindiana.org/elacindiana/wp-content/uploads/2016/01/ELAC-Glossary-Final-02.2015-1.pdf) is under review and all workgroups are encouraged to review and suggest edits at upcoming workgroup meetings this summer;
	* Due to conflicts, the next full ELAC Committee meeting will be on April 15, 2016.
	* [Save the Date](http://us9.campaign-archive2.com/?u=c55110101be29e66a2973f725&id=3d1674cb68): Indiana Summit for Economic Development via Early Learning Coalitions, a joint summit hosted by Muncie By5, Partnerships for Early Learners, and ELAC will be held June 7th in Muncie.
3. [Early Childhood Comprehensive Systems Federal Grant](http://mchb.hrsa.gov/programs/earlychildhood/comprehensivesystems/grantees/)
	* This grant focuses on building collaborations and supporting collective impact approaches to increase the amount of developmental screenings assessed by age three;
	* The Indiana State Department of Health (ISDH) submitted the application, and ELAC submitted a letter of support. ISDH will hear back closer to the Fall;
	* Some of the grant funds would help pilot Help Me GROW in the federally designated Promise Zone, Near East Side of Indy.
4. Workgroup Planning Documents
	* Logic Model and 2016 Work Plan - Members reviewed the logic model short-term and intermediate outcomes and 2016 work plan. The plans will be finalized by next meeting.
5. Licensing Regulations on Developmental Screening
	* Nancy provided an update on the status of the recommendations that the workgroup (and then OECOSL) made to modify licensing rules for child care centers, homes and PES certified (providers who take CCDF). The suggested changes are being reviewed by the attorneys;
	* Since the federal rules on CCDBG Reauthorization have not been finalized, there is a chance that Indiana’s proposed regulations will not be approved until the federal regulations are set;
	* In the meantime, the workgroup may want to wait on developing a policy recommendation until it’s been determined if the new rules for developmental screening are approved;
	* Nancy and others have plans to go out and meet with providers between now and June to share the proposed regulations to start to solicit feedback and build “buy in”.
6. Help Me GROW / Special Presentation by Amanda Szekely, ZERO TO THREE
	* Amanda shared examples from other states abut their use / implementation with Help Me Grow. Members engaged in a dialogue with Amanda further…
	* Members discussed the research completed on Help Me GROW states from the Google Sheets and implications for Indiana;
	* Members liked the idea of piloting Help Me GROW in 1-2 different communities (urban and rural) before going statewide. The rural community could be Project LAUNCH region, and the urban community could be Allen County;
	* To demonstrate collective impact, the workgroup could define the big goal for the Help Me GROW initiative (i.e. 100% of children assessed by a certain age);
	* Workgroup agreed they could focus on identifying and understanding the 4 core resources for Help Me GROW by looking at what other states have and working to leverage similar resources within Indiana in preparation for becoming “ready” for Help Me GROW;
	* Help me GROW is having a national conference in May 2016 that would be a great opportunity for an Indiana representative to attend (if permissible/affordable).
7. Other
	* Lisa recommended that the workgroup take a look at [Center on the Social and Emotional Foundations for Early Learning](http://csefel.vanderbilt.edu/) (CSEFEL) through Vanderbilt University as an additional resource. Its training the would be beneficial for all providers;
* The Family Engagement Workgroup plans to research Home Visiting across Indiana in 2016. They will be identifying the needs/gaps, hopefully on a county level, and are looking for community partners to speak into this issue. John Peirce is the co-chair of that workgroup, so if you have any suggestions, please email him: johnjpeirce@gmail.com
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| Key Questions Raised1. What is the timeline for the Federal Government to decide on the National licensing guidelines?
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| Action Steps1. John Peirce offered to post to Wiggio the news article he presented to the workgroup for member review and comment.
2. Shirley Payne, Christina Commons, and Shannon Garrity offered to research the core infrastructure of Help Me GROW and cross-walk them with pilot communities in Indiana to identify gaps
3. John Peirce will contact Help Me GROW National about the steps and cost for an Indiana representative to attend their national conference.
4. Shirley Payne will get samples of previous Act Early resources.
5. Project Support Team will upload final 2016 planning documents to Wiggio.
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Next Meeting: April 28, 2016 | Time: 10:00am | Location: St. Mary’s Child Center, 901 Martin Luther King Jr. Street