

INDIANA EARLY LEARNING ADVISORY COMMITTEE

Data Coordination Workgroup

Meeting Minutes Summary

October 23, 2014

MEMBERS

Kevin Bain

Melanie Brizzi

Charlie Geier

Beckie Minglin

Tammy Veselsky

Alonzo Weems

ADVISORY MEMBERS

John Burnett

Connie Sherman

Attendees:

Charlie Geier, Karen Comer, Steve Reynolds, Shane Hatchett, Chuck Hert, John Peirce, Jennifer Bump, Mary Jane Eisenhauer, Amanda Lopez, Sally Reed-Crawford

Key Topics Discussed:

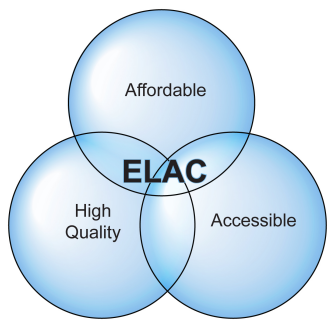
- Discussed the legislative study commission meeting held in early October and the recommendations prepared by ELAC.
- Discussed the issue of privacy and security.
- National perspective is that data pipelines and tracking/connecting systems is a relatively new field and there are minimal best practices / lessons learned.
- INK has created a webpage and has resources related to FERPA and HIPPA. www.in.gov/ink INK is now an independent agency; no longer under DWD. Staffed by CECL.
- Discussed the recommendations presented to and approved by ELAC. Reviewed the folder in ELAC where they are all saved now. Agreed to regularly review and update the workgroup.
- Discussed any changes that we should make to the current database systems. Jen Bump noted that we have the capacity to make changes now to the current systems (at FSSA) and now is the time to make changes.
- Shane reviewed the policy research questions that we want to answer and the potential sub-questions to support them.
- Next step would be to complete a feasibility study/analysis of what data can and cannot be collected. For example - here is everything we looked at; these data elements are collectable; these data elements are not.
- Then the next step would be to prioritize the changes that can be made and to go after making those changes.
- INK is working on drafting MOU / data share agreements for state agencies that should be developed.

Key Questions Raised:

1. Do we know the number of unserved children?
2. Are there other milestones that we should add to our work plan for the rest of the year or next year?
3. One question that we want to know is: How many newborns are in families with children already enrolled in Head Start or other publicly funded programs?
4. Once you present the plan to ELAC in December, then what is the plan?

Action Steps:

1. Sally volunteered to review the Legislative Study Commission reports and recommendations prepared by ELAC and provide any feedback to the workgroup in November.
2. Karen and Charlie to prepare a slide deck on white paper report for next meeting.
3. Amanda will create a list of key questions we might want the current database systems to ask in terms of data gathering for more comprehensive reporting.



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4. Shane will upload the Version 5 CEDS to Wiggio to ask workgroup members to review and provide feedback by November 13.
5. Shane will upload a clean sheet to review the priority research questions and develop sub-questions by November 7th.
6. Charlie to invite Michael Conn-Powers to an upcoming meeting in January/February.
7. Shane to present on the 'governance piece' of a data system in January/February.

Next Meeting: December 4th, 2014

Location: United Way of Central Indiana, 3901 N. Meridian Street, Indianapolis, IN

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